**Date**

**Addressee**

**Address**

**City, State Zip**

Dear **salutation**,

Today, in our fast-paced, ever-changing world and society, more and more individuals are realizing the importance of providing for the mission and ministries of our Catholic Church, especially their beloved Parish Community. The Catholic Community Foundation exists to support parishes, as well as to help parishioners fulfill their philanthropic goals.

Designed to enable individuals to establish named endowment funds, or to contribute to existing endowments, the Foundation affords our donors the opportunity of supporting their cherished Catholic institutions and ministries with a permanent source of income that will continue to grow in perpetuity. Building a fund can ensure that your commitment to your faith and your love for your church will resonate forever.

An endowment fund is easy to establish. The most important factor to consider is what you would like to accomplish: fund a specific ministry; establish a scholarship benefitting a Catholic school; or perhaps provide unrestricted support for the needs of our parish. Once you’ve made this decision, the Catholic Community Foundation will assist you in selecting the right tools to achieve your goal.

Enclosed for your review is a brief fact sheet concerning the Foundation. In the coming weeks either myself of a member of the Parish Council will follow-up with a phone call to ask if you have any questions, please contact me directly at **PHONE** or **EMAIL**. I also encourage you to visit the Catholic Community Foundation website, [www.ccfmd.org](http://www.ccfmd.org), for more information.

Generations from now, the people served by our parish and ministries will benefit from your foresight and generosity. Upon seeing your name on an endowment fund within the Catholic Community Foundation, they will know that you walked this earth as a compassionate person who cared enough to support the ongoing mission of our Catholic faith and our local Church.

Wishing you and your loved ones every blessing I am,

Sincerely yours in Christ,

Pastor

Enclosure